



Call for Expressions of Interest for

Panellists for Culture Ireland Grant Assessments

Closing Date: 3pm on 2 February 2021

Culture Ireland seeks to engage suitably experienced candidates as expert panellists for grant assessments. Interested candidates who meet the criteria below are invited to make a submission as outlined below to Valerie.behan@cultureireland.gov.ie

Culture Ireland Background

Culture Ireland promotes Irish arts worldwide. We create and support opportunities for Irish artists and companies to present and promote their work at strategic international festivals and venues.

Culture Ireland operates a regular grant round to support and promote the presentation of Irish arts according to the following timescales:

<i>Application Deadline:</i>	<i>Assessment period:</i>	<i>Event starting:</i>
1st February	Mid- February	15th April onwards
1st April	Mid- April	15th June onwards
1st June	Mid- June	15th August onwards
1st August	Mid- August	15th October onwards
1st October	Mid- October	15th December onwards
1st December	Mid- December	15th February onwards

The number of grant rounds per annum was recently increased to facilitate artists' shorter turn-around time due to digital presentation resulting from COVID-19. This results in smaller but more frequent application pools.

For the last few years, Culture Ireland has operated three Grant Rounds a year with circa 200 applications received in each round. In the most recent Grant Round under the new schedule there were the following number of applications: Dance 2, Film 1, Literature 2, Music 12, Theatre 3, Visual Arts 8 and one Multidisciplinary application.

You can find full details of the process here: <https://www.cultureireland.ie/funding/about/culture-ireland-regular-grant-assessment-process>



Role of the Panellist

The role of the panellist is to provide expert advice according to their artform speciality on the merits of the applications for the international presentation of work for which support is sought.

Panellists are requested to submit comments on the applications, in their area of expertise, in terms of:

- Knowledge of the artist and work for which support is sought
- The timing of this opportunity in the artists career to present as proposed

Panellists are emailed a link to the applications after each deadline has passed and the applications have been initially assessed for eligibility by Culture Ireland. Instructions on how to complete assessments through the portal are sent with this and panellists are requested to enter comments on applications in the art form on which they have expertise and also where relevant for some multidisciplinary applications.

Panel comments are collated by Culture Ireland, along with Embassy network comments and the full file is sent to our Expert Advisory Committee (EAC) with recommendations for funding. The EAC meets and recommends funding decisions for approval by the Minister.

Remuneration

Culture Ireland provides panellists with an honorarium at the following rates per the number of applications assessed per grant round.

1-15 applications	€250
15-30 applications	€450
30+ applications	€650

Payment may be subject to Public Service Withholding Tax (PSWT).

Term of Appointment

Appointments of panellists will be for an initial period of 2 years.

Work expected / anticipated input

It is recognised that given the tight time frame for assessment and other work commitments, a panellist may on occasion not be available.

Culture Ireland may rotate experts/panels during the year and therefore every panellist may not be contacted to take part in each round.



Person specification

Culture Ireland welcomes applications representative of the diversity of the Irish population, particularly reflecting gender, geography and cultural interests. Panellists are required to have expertise in one of the following art forms: Architecture, Circus, Dance, Film, Literature, Music, Theatre, Opera and Visual Arts. Interested parties should outline your expertise in your submission and it should be evidenced in your CV. Culture Ireland is seeking a mix of expertise and areas of interest so not all applicants may be invited to become panellists.

Panellists are required to

- bring independent and objective scrutiny to the oversight of the applications;
- be prepared to be supportive to the delivery of organisational strategy and objectives;
- be equipped to offer considered advice on the basis of sound judgement and experience;
- be prepared to make an appropriate time commitment;
- act on a fully informed basis, in good faith, with due diligence and care, informed by the priorities of Culture Ireland's Strategy.

Expression of Interest

Your submission should be made by email to Valerie.behan@cultureireland.gov.ie with a subject line of "Culture Ireland Panellist Expression of Interest". It should comprise a cover letter outlining the specific expertise you would bring and all relevant experience and a curriculum vitae.

Submissions must be received by **3 pm on Tuesday 2 February 2021**.

Selection will be made based on information provided in your submission and relevance and extent of experience to meet Culture Ireland requirements.

Confidentiality

Subject to the provisions of the Freedom of Information Acts, 2014, applications will be treated in strict confidence. All enquires, applications and all aspects of the proceedings are treated as strictly confidential and are not disclosed to anyone, outside those directly involved in that aspect of the process. Certain items of information, not specific to any individual, are extracted from computer records for general statistical purposes.

Data Protection Acts 1988 & 2003

Please note that your submission may be retained by Culture Ireland for up to one year.